



### Agency Records Disposition Schedule

Department: Department of Labor and Industrial Relations

Section:

Division: State Board of Mediation

Sub-Section:

**TITLE:** Closed Public Utility Cases

**CUTOFF:** EOSFY in which case closed

**DESCRIPTION:** Cases in which the State Board of Mediation is involved to determine appropriate bargaining units concerning public employees and their employers. Records include, but are not limited to, media reports, case summaries, case application letters, final orders, decision memoranda, and public comments. Records created per Chapter 105.525 RSMo. 4 CSR 240-3 and 4 CSR 240-2.110.

**RETENTION:** Years: 5 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Permanent - Transfer to Missouri State Archives

**SERIES:** 6419

**SERIES STATUS:** Approved

**APPROVAL DATE:**

6/9/2015

**TITLE:** Notice to Mediation Agencies - Private Employer

**CUTOFF:** EOSFY in which bargaining resolved

**DESCRIPTION:** Records documenting that written notice of a proposed change was provided per the National Labor Relations Act. Record consists of Form F7 written notice of proposed termination or modification of the existing collective bargaining contract, including information pertaining to notice type, employer, and a list of industry codes. Records created per 8 CSR 40-2.140.

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 6438

**SERIES STATUS:** Approved

**APPROVAL DATE:**

6/9/2015

**TITLE:** Public Employee Case Files

**CUTOFF:** EOSFY in which issue resolved

**DESCRIPTION:** Public employee cases that result from labor relations issues per Chapter 105.500 - 105.530 and Chapter 295 RSMo. Records include, but are not limited to filing petitions, media reports, case summaries and related documentation. Petitions filed are for all public employees as described in 8 CSR 40-2.

**RETENTION:** Years: 5 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Permanent - Transfer to Missouri State Archives

**SERIES:** 6420

**SERIES STATUS:** Approved

**APPROVAL DATE:**

6/9/2015



### Agency Records Disposition Schedule

Department: Department of Labor and Industrial Relations

Section:

Division: State Board of Mediation

Sub-Section:

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**TITLE:** Special Committee on Labor Relations Records

**CUTOFF:** EOSFY in which investigation closes

**DESCRIPTION:** Special Committee on Labor Relations investigates complaints concerning the maladministration on the Labor Relations Board. Records include, but are not limited to, responses to committee questionnaires, materials obtained from the offices of the National Labor Relations Board (NLRB), correspondence, exhibits entered into the record of committee hearings committee financial records, personnel records, and card indexes relating to the work of the committee.

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 6432

**SERIES STATUS:** Approved

**APPROVAL DATE:**

6/9/2015

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